



**MEETING AGENDA**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, September 24, 2025, 4:00PM**  
**Meridian City Hall, City Council Conference Room**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

**2. Roll-call Attendance [Winder]:**

\_\_\_\_\_ Dave Winder – Chairman  
\_\_\_\_\_ Nathan Mueller– Vice-Chairman  
\_\_\_\_\_ Steve Vlassek– Secretary/Treasurer

\_\_\_\_\_ Dan Basalone - Member  
\_\_\_\_\_ Doug Taylor – Member  
\_\_\_\_\_ Rob McCarvel – Member  
\_\_\_\_\_ Kit Fitzgerald – Member  
\_\_\_\_\_ Brad Hoaglun – Member  
\_\_\_\_\_ Robert Simison – Member

\_\_\_\_\_ Todd Lakey – Counsel  
\_\_\_\_\_ Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. **Approve Minutes of the September 10, 2025 Regular Meeting**
- b. **Approve August 2025 Financials and Notice of Bills Paid**

**5. Action Item: Consideration of a recommendation to the City of Meridian regarding the alternative parking request for 914 East Second Street [Parking Committee]**

**6. Action Item: Consideration of an Owner Participation Agreement for Promenade Cottages and corresponding resolution 25-017 [Lakey]**

**7. Action Item: Consideration of approval of the FY2026 Cooperative Agreement with Valley Regional Transit and corresponding resolution 25-018 [Squyres]**

**8. Action Item: Consideration of approval of the FY2025 Audit Scope of Work with Eide Bailey and corresponding resolution 25-019 [Squyres]**

9. **Action Item: Consideration of approval of a cost-of-living increase per the master contract for AF Public Solutions, LLC in FY2026 and corresponding resolution 25-020 [Winder]**
10. **Consideration of approval of the FY26 Façade Improvement Grant Application and corresponding resolution 25-021 [Squyres]**
11. **MDC Project Updates [Squyres]**
12. **Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.**
13. **Action Item: Consideration of approval of the scope of work for an appraisal of Project E with Idaho Commercial Appraisal and corresponding resolution 25-022 [Winder/Squyres]**
14. **Action Item: Consideration of approval of the scope of work for an appraisal of Project M with Idaho Commercial Appraisal and corresponding resolution 25-023 [Winder/Squyres]**
15. **Discussion Item: City Council Liaison Report [Taylor/Simison]:** Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.
16. **Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.
17. **Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.
18. **Discussion Item: Chairman's Report**
19. **Public Comment**
20. **Adjourn the Meeting [Winder]:**

**Executive Session per Idaho State Code 74-206: The Board may go into executive session pursuant to Idaho Code Section 74-206 with the specific applicable code subsection cited as part of the motion to go into executive session.**

**Regular meetings of the Meridian Development Corporation Board of Commissioners are scheduled for the second Wednesday of each month at 7:30 am and the fourth Wednesday at 4:00 pm in the North Conference Room at the Meridian City Hall.**