



**MEETING AGENDA**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, December 10, 2025, 7:30AM**  
**Meridian City Hall, City Council Conference Room**  
**33 East Broadway Avenue - Meridian, Idaho**

**Via Zoom (PC):**

<https://us02web.zoom.us/j/86877982645?pwd=IovFI6Bfr4Xmrhc6vkdzvcWvjovKP.1>

**Meeting ID: 868 7798 2645**

**Passcode: 393384**

**Via Zoom (Phone):**

**Call In Number: 1 (253) 215-8782**

**Meeting ID: 868 7798 2645**

**Passcode: 393384**

**1. Call Meeting to Order [Winder]:**

**2. Roll-call Attendance [Winder]:**

\_\_\_\_\_ Dave Winder – Chairman  
\_\_\_\_\_ Nathan Mueller– Vice-Chairman  
\_\_\_\_\_ Steve Vlassek– Secretary/Treasurer

\_\_\_\_\_ Dan Basalone - Member  
\_\_\_\_\_ Doug Taylor – Member  
\_\_\_\_\_ Rob McCarvel – Member  
\_\_\_\_\_ Kit Fitzgerald – Member  
\_\_\_\_\_ Brad Hoaglun – Member  
\_\_\_\_\_ Robert Simison – Member

\_\_\_\_\_ Todd Lakey – Counsel  
\_\_\_\_\_ Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the November 12, 2025 Regular Meeting**
- b. Approve November 2025 Administrator’s Report**
- c. Approve October 2025 Financials**

**5. Presentation: Fiscal Year 2025 Financial Audit review by Eide Bailey [Eide Bailey]**

6. **Action Item: Consideration of approval of the Fiscal Year 2025 Financial Audit and corresponding resolution 25-025 [Winder]**
7. **Action Item: Consideration of approval of the FY2026 Cooperative Agreement with Valley Regional Transit and corresponding resolution 25-018 [Squyres]**
8. **Action Item: Consideration of approval of Destination: Downtown contract addendum #4 for Vitruvian Planning and corresponding resolution 25-026 [Squyres]**
9. **Action Item: Consideration of approval of the Legal Services contract amendment with Lakey-Villegas Law Offices and corresponding resolution 25-027 [Winder]**
10. **Action Item: Consideration of approval of the Administrator contract amendment with AF Public Solutions, LLC and corresponding resolution 25-028 [Winder]**
11. **Action Item: Consideration of approval of the scope of work for Clifton Larsen Allen through September 30, 2026 and corresponding resolution 25-029 [Squyres]**
12. **MDC Project Updates [Squyres]**
13. **Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.**
14. **Discussion Item: City Council Liaison Report [Taylor/Simison]:** Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.
15. **Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.
16. **Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.
17. **Discussion Item: Chairman's Report**
18. **Public Comment**
19. **Adjourn the Meeting [Winder]:**

**Executive Session per Idaho State Code 74-206: The Board may go into executive session pursuant to Idaho Code Section 74-206 with the specific applicable code subsection cited as part of the motion to go into executive session.**

**Regular meetings of the Meridian Development Corporation Board of Commissioners are scheduled for the second Wednesday of each month at 7:30 am and the fourth Wednesday at 4:00 pm in the North Conference Room at the Meridian City Hall.**