



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, June 08, 2022, 7:30AM
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
<u>X</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Treg Bernt – Member
		<u>X</u>	Kit Fitzgerald - Member
		<u>O</u>	Todd Lakey – Counsel [Arrived at 7:37AM]
		<u>X</u>	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. Action Item: Confirm the Agenda [Winder]:

A motion was made by Commissioner Mueller and seconded by Commissioner de Weerd to confirm the agenda.

ALL AYES.

4. Action Item: Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 11, 2022 Regular Meeting**
- b. Approve April 2022 Financials and Notice of Bills Paid**
- c. Approve May 2022 Administrator’s Report**

A motion was made by Commissioner de Weerd and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

5. Action Item: Consideration of approval of the renewal of the Washington Trust Bank Line of Credit effective June 08, 2022 through June 30, 2023 and corresponding resolution 22-015 [Lakey/Squyres]

Squyres introduced the topic to the board. The LOC renewal would be for \$100k and would be in place from June 08, 2022 through June 30, 2023. Commissioners Bernt and de Weerd asked if the LOC had ever been utilized. Squyres stated no but the annual fee is \$500. Commissioner Vlassek stated that as Secretary and Treasurer for MDC, it seemed like a good expense, particularly with the new URDs. The board provided some questions for Squyres to gain answers to prior to making a decision. A motion was made by Commissioner Bernt and seconded by Commissioner Basalone to table the item until June 22, 2022.

ALL AYES.

6. Action Item: Consideration of approval of the reimbursement of certain infrastructure improvements as allowed under the January 2022 Development Agreement with Galena Opportunity Fund and East Broadway Investment Company, LLC and corresponding resolution 22-016 [Squyres]

Squyres introduced the topic to the board. She outlined the approved Development Agreement that was approved in January 2022 for certain infrastructure improvements which allowed for this reimbursement request of \$750k. The board had questions related to the budget amendment and loaning money across URD lines. Legal counsel and Squyres will bring back an outline of the process and answers to the questions to the next meeting. A motion was made by Commissioner de Weerd and seconded by Commissioner Bernt to table this item until June 22, 2022.

ALL AYES.

7. Action Item: Consideration of approval of allowing the MDC Administrator to issue the Request for Qualifications for the Destination: Downtown Master Plan Update and corresponding resolution 22-017 [Squyres]

Squyres reviewed the RFQ with the board. The board stated their appreciation for the effort and were excited for the next steps. A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to approve the RFQ for the Destination: Downtown Master Plan Update.

ALL AYES.

8. MDC Project Updates [Squyres]

Squyres provided updates on the Civic Block; Union 93; Old Town Lofts; and the 127 Club to the board.

9. Discussion Item: Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

10. Discussion Item: Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

11. Discussion Item: Chairman's Report

No report.

12. Public Comment

Lori Jones was present.

13. Adjourn the Meeting [Winder]:

At 8:29AM, a motion was made by Commissioner de Weerd and seconded by Commissioner Bernt to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman