



**MEETING MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, June 28, 2023, 4:00PM**  
**Meridian City Hall, City Council Conference Room**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 4:08PM, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

X	Dave Winder – Chairman	X	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	X	Tammy de Weerd – Member
O	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglun – Member
		X	Diane Bevan - Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner de Weerd and seconded by Commissioner Mueller to confirm the agenda.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the May 10, 2023 Regular Meeting**
- b. Approve Administrator’s Report for May 2023**
- c. Approve April 2023 Financials and Notice of Bills Paid**
- d. Approve May 2023 Financials and Notice of Bills Paid**

A motion was made by Commissioner de Weerd and seconded by Commissioner Bevan to approve the consent agenda.

ALL AYES.

**5. Action Item: Consideration of approval of the scope of work for legislative services with Primus Policy from July 2023 through December 2023 and corresponding resolution 23-007 [Squyres]**

Squyres presented the item to the board. The scope of work will allow Primus Policy to assist with legislative efforts through the end of the year in preparation for the 2024 legislative session. A motion was made by Commissioner McCarvel and seconded by Commissioner de Weerd to approve the scope of work in the amount of \$2500 a month.

ALL AYES.

**6. Action Item: Consideration of approval of the Destination: Downtown contract addendum with Vitruvian Planning to study key downtown intersections for pedestrian safety and corresponding resolution 23-008 [Squyres]**

After discussion, this item was continued to a later date in order to provide additional items in the scope of work per the Board's request.

**7. Action Item: Consideration of approval of the Meridian Chamber of Commerce 2023 Oktoberfest sponsorship request and corresponding resolution 23-009 [Squyres]**

Sean Evans from the Chamber presented the request in the amount of \$7500 and discussed how the money would be utilized. Commissioner Bevan felt that the request could be increased to \$10,000 due to the economic benefit for downtown Meridian and due to the increase of costs to conduct the event. A motion was made by Commissioner de Weerd and seconded by Commissioner Bevan to approve the 2023 Oktoberfest sponsorship in the amount of \$10,000.

ALL AYES.

**8. Action Item: Consideration of approval of the first amendment to the Purchase and Sale Agreement between Meridian Development Corporation and Meridian Caddis, LLC for the Civic Block properties and corresponding resolution 23-010 [Lakey]**

This item was tabled until a future meeting date.

**9. Action Item: Consideration of approval of the first amendment to the Purchase and Sale Agreement between Meridian Development Corporation and the City of Meridian for the Civic Block properties and corresponding resolution 23-011 [Lakey]**

This item was tabled until a future meeting date.

**10. MDC Project Updates [Squyres]**

Squyres reviewed the following projects with the board: Union 93 code enforcement violations; Civic Block PSAs; Nine Mile Floodplain; Destination: Downtown; and the forthcoming applications for façade improvement.

**11. Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey expanded on the PSA discussion related to the Civic Block.

**12. Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres reminded the board the first meeting in July will be an afternoon meeting instead of a morning meeting.

**13. Discussion Item: Chairman's Report**

The Chairman thanked Commissioner de Weerd for her 21-years of service on the MDC board.

**14. Public Comment**

No public comment.

**15. Adjourn the Meeting [Winder]:**

At 4:51PM, a motion was made by Commissioner de Weerd and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

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**Dave Winder, Chairman**