



**MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Wednesday, August 09, 2023, 7:30AM  
Meridian City Hall, City Council Conference Room  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 7:30AM, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

|          |                                    |          |                                              |
|----------|------------------------------------|----------|----------------------------------------------|
| <u>X</u> | Dave Winder – Chairman             | <u>X</u> | Dan Basalone - Member                        |
| <u>X</u> | Nathan Mueller– Vice-Chairman      | <u>X</u> | Diane Bevan – Member                         |
| <u>O</u> | Steve Vlassek– Secretary/Treasurer | <u>X</u> | Rob McCarvel – Member                        |
|          |                                    | <u>X</u> | Kit Fitzgerald – Member                      |
|          |                                    | <u>O</u> | Brad Hoaglun – Member<br>[Arrived at 7:33AM] |
|          |                                    | <u>X</u> | Robert Simison – Member                      |
|          |                                    | <u>X</u> | Todd Lakey – Counsel                         |
|          |                                    | <u>X</u> | Ashley Squyres – Administrator               |

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bevan to confirm the agenda.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the July 12, 2023 Special Meeting**
- b. Approve Financials and Notice of Bills Paid for June 2023**
- c. Approve July 2023 Administrator’s Report**

A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES WITH COMMISSIONER SIMISON ABSTAINING.

**5. Action Item: Consideration of approval for the sub-recipient agreement for Lavish Salon at 1103 North Main Street and corresponding resolution 23-013 [Lakey]**

Counsel Lakey introduced the topic and stated this is the standard agreement. The board approved the grant application at the prior meeting in the amount of \$34,195. The anticipated completion date is September 30, 2023 with an expiration date of October 31, 2023. A motion was made by Commissioner Bevan and seconded by Commissioner McCarvel to approve the sub-recipient agreement.

ALL AYES.

**6. Action Item: Consideration of approval of the agreement with the Meridian Chamber of Commerce for the commercial use and distribution of the three downtown branding logos and corresponding resolution 23-014 [Squyres/Sean Evans]**

Squyres introduced the topic. Counsel Lakey reviewed the license agreement. Sean Evans from the Chamber stated they would create a webpage and will work with a vendor. The board expressed enthusiasm for this partnership. A motion was made by Commissioner Hoaglund and seconded by Commissioner Mueller to approve the license agreement with the Meridian Chamber of Commerce for the use and distribution of the three downtown branding logos.

ALL AYES.

**7. Discussion and Possible Action Item: Consideration and possible action on the proposed FY2024 budget. Scheduling of the public hearing to August 23, 2023 [Squyres]**

Squyres presented the draft budget to the board. A motion was made by Commissioner Basalone and seconded by Commissioner McCarvel to approve the draft budget for publication and directed Squyres to schedule the public hearing for the budget to August 23, 2023 at 4PM.

ALL AYES.

**8. MDC Project Updates [Squyres]**

Squyres provided updates on Destination: Downtown; the Civic Block; Union 93; the Tamura property on Cherry and Meridian; the Mason parking lot agreement; and the Auditorium District efforts.

**9. Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**10. Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**11. Discussion Item: Chairman's Report**

No report.

**12. Public Comment**

Lori Jones thanked the board on the branding license agreement decision.

**13. Adjourn the Meeting [Winder]:**

At 8:35AM, a motion was made by Commissioner Mueller and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

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Dave Winder, Chairman