



**MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Wednesday, October 11, 2023, 7:30AM  
Meridian City Hall, Robert D. Corrie Conference Room  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 7:31AM, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

X	Dave Winder – Chairman	X	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	X	Diane Bevan – Member
X	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglund – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner Bevan and seconded by Commissioner Fitzgerald to confirm the agenda.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the September 27, 2023 Regular Meeting**
- b. Approve September 2023 Administrator’s Report**

A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to approve the consent agenda.

ALL AYES.

**5. Presentation and Possible Discussion: Destination: Downtown Master Plan Economic Analysis by Urban 3**

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All materials presented at public meetings shall become the property of the MDC.

Anyone desiring accommodation for disabilities related to documents and /or hearings, please contact the Meridian City Clerk’s Office at 888-4433 at least 48 hours prior to the public meeting.

Phillip and Billy from Urban3 presented their draft findings to the board.

**6. Action Item: Consideration of approval of the partnership agreement with the City of Meridian for the FY2024 Concerts on Broadway sponsorship and corresponding resolution 23-025 [Cassandra Schiffler]**

Squyres introduced the item to the board. Cassandra briefly presented to the board. A motion was made by Commissioner Vlassek and seconded by Commissioner Mueller to approve the partnership agreement in the amount of \$10,000 for the 2024 Concerts on Broadway series.

ALL AYES.

**7. Action Item: Consideration of approval of the partnership agreement with the City of Meridian for the FY2024 Bus Shelter Artist Wraps sponsorship and corresponding resolution 23-026 [Cassandra Schiffler]**

Squyres introduced the item to the board. Cassandra briefly presented to the board. A motion was made by Commissioner McCarvel and seconded by Commissioner Bevan to approve the partnership agreement in the amount of \$8,000 for the 2024 bus shelter art wraps.

ALL AYES.

**8. Action Item: Consideration and possible approval of the License Agreement with the Ada County Highway District and the City of Meridian pertaining to the relocation of the Hunter Lateral and corresponding resolution 23-022 [Lakey]**

Counsel Lakey introduced the item and how it relates to the Hunter Lateral project. A motion was made by Commissioner McCarvel and seconded by Commissioner Bevan to approve the license agreement.

ALL AYES.

**9. Action Item: Consideration of the renewal of the parking lot lease agreement with the Meridian Masonic Lodge and corresponding resolution 23-027 [Squyres/Lakey]**

Squyres introduced the item. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to renew the lease agreement through September 30, 2025.

ALL AYES.

**10. Action Item: Consideration of approval of the winter services contract with PC Maintenance for the snow removal of the COMPASS/VRT and Masonic Lodge parking lots during the winter of 2023-2024 and corresponding resolution 23-028 [Squyres]**

Squyres introduced the item. A motion was made by Commissioner Bevan and seconded by Commissioner Vlassek to approve the winter services agreement with PC Maintenance.

ALL AYES.

**11. Action Item: Consideration of approval of the FY2024 Cooperative Agreement with Valley Regional Transit and corresponding resolution 23-029 [Squyres]**

Squyres introduced the item. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the FY24 agreement with VRT in the amount of \$6,916.

ALL AYES.

**12. Action Item: Consideration of approval of the FY2024 Façade Improvement Grant Application and corresponding resolution 23-030 [Squyres/Lakey]**

Squyres introduced the item to the board. A motion was made by Commissioner McCarvel and seconded by Commissioner Basalone to approve the FY24 grant application.

ALL AYES.

**13. Discussion and Potential Action Item: Consideration of the Tanner Creek and Waltman Property applications and recommendations to the City of Meridian [Squyres]**

Squyres reviewed the projects with the board and the proposed letter to be sent to the City of Meridian. A motion was made by Commissioner Basalone and seconded by Commissioner Mueller to approve the letter to the City of Meridian regarding the Tanner Creek and Waltman properties.

ALL AYES WITH COMMISSIONERS HOAGLUN AND SIMISON ABSTAINING.

**14. MDC Project Updates [Squyres]**

Squyres provided updates related to the Civic Block; Union 93; Nine Mile Floodplain; and the forthcoming FY23 audit.

**15. Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**16. Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**17. Discussion Item: Chairman's Report**

No report.

**18. Public Comment**

Sean Evans from the Chamber provided an update on Oktoberfest. Lori Jones discussed the upcoming elections.

**19. Adjourn the Meeting [Winder]:**

At 9:07AM, a motion was made by Commissioner Fitzgerald and seconded by Commissioner Bevan to adjourn the meeting.

ALL AYES.

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**Dave Winder, Chairman**