



**AMENDED SPECIAL MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Thursday, May 09, 2024, 7:30AM  
Meridian City Hall, City Council Conference Room  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 7:30AM, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

X	Dave Winder – Chairman	X	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	X	Diane Bevan – Member
O	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglund – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner Basalone and seconded by Commissioner Bevan to confirm the agenda.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 24, 2024 Regular Meeting**
- b. Approve April 2024 Administrator’s Report**

A motion was made by Commissioner Bevan and seconded by Commissioner Basalone to approve the consent agenda.

ALL AYES.

**5. Action Item: Consider approval of the Property Committee’s recommendation of the Eight Thirty Common façade improvement application at 830 North Main Street [Property Committee]**

Squyres introduced the application to the board. Commissioner Mueller reviewed the committee’s recommendation of the application with the board. Squyres supplemented information. The board expressed positive reviews of the application and expressed the importance of activating downtown through our outdoor spaces. Counsel Lakey reviewed the guidelines of the façade improvement program. A motion was made by Commissioner Bevan and seconded by Commissioner Hoaglund to fund the façade improvement in the amount of \$20,013.00.

ALL AYES WITH COMMISSIONER BASALONE ABSENT FROM THE VOTE.

**6. Action Item: Consider approval of the subrecipient agreement for the Eight Thirty Common façade improvement at 830 North Main Street and corresponding resolution 24-006 [Lakey]**

Counsel Lakey reviewed the agreement with the board and the requirements in order to be reimbursed. A motion was made by Commissioner Hoaglund and seconded by Commissioner Mueller to approve the subrecipient agreement for 830 North Main Street.

ALL AYES.

**7. Action Item: Consider approval of the Meridian Chamber of Commerce Oktoberfest sponsorship for 2024 and corresponding resolution 24-007 [Sean Evans]**

Sean Evans, CEO of the Chamber, presented the sponsorship request for the third annual Oktoberfest in the amount of \$10,000. The board congratulated Sean on successful past years and the economic impact to downtown Meridian businesses. A motion was made by Commissioner McCarvel and seconded by Commissioner Mueller to approve the \$10,000 sponsorship request.

ALL AYES.

**8. MDC Project Updates [Squyres]**

Squyres provided project updates on Destination: Downtown and the Auditorium District.

**9. Discussion Item: Counsel’s Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**10. Discussion Item: Administrator’s Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres reported on having met finalists for the City’s Economic Development Administrator. She reminded the board that the FY24 budget amendment hearing will take place on June 26<sup>th</sup>.

**11. Discussion Item: Chairman’s Report**

No report.

**12. Public Comment**

No public comment.

**13. Adjourn the Meeting [Winder]:**

At 8:05AM, a motion was made by Commissioner McCarvel and seconded by Commissioner Mueller to adjourn the meeting.

ALL AYES.

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Dave Winder, Chairman