



**SPECIAL MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Thursday, June 13, 2024, 7:30AM  
Meridian City Hall, City Council Conference Room  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 7:30AM, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

X	Dave Winder – Chairman	X	Dan Basalone - Member
O	Nathan Mueller– Vice-Chairman [joined at 7:47AM]	X	Diane Bevan – Member
O	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglun – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner Bevan and seconded by Commissioner McCarvel to confirm the agenda.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the May 09, 2024 Special Meeting**
- b. Approve May 2024 Administrator’s Report**

A motion was made by Commissioner Basalone and seconded by Commissioner Hoaglun to approve the consent agenda.

ALL AYES.

**5. Action Item: Consider approval of the Property Committee’s recommendation of the Kilgore LLC façade improvement application at 1105 North Meridian Road [Property Committee]**

Commissioner Fitzgerald introduced the application and the committee’s recommendation of approval. Squyres added additional information. A motion was made by Commissioner Bevan and seconded by Commissioner Simison to approve the façade improvement application in the amount of \$15,325.

ALL AYES.

**6. Action Item: Consider approval of the Property Committee’s recommendation of the Loose Screw façade improvement application at 105 East Carlton Avenue [Property Committee]**

Commissioner Fitzgerald introduced the application and the committee’s recommendation of approval. Commissioner Basalone discussed the benefits of the project. A motion was made by Commissioner Basalone and seconded by Commissioner Hoaglund to approve the façade improvement application in the amount of \$116,373.

ALL AYES.

**7. Action Item: Consider approval of Parking and Transportation Committee’s recommendation of the Off the Clock alternative parking request at 704 North Main Street [Parking Committee]**

Commissioner Fitzgerald introduced the application and the committee’s recommendation of no action. Squyres provided some additional information. Bill Parsons discussed the city code and the process the applicant needed to pursue and why. Commissioner Simison stated that he would be abstaining in the event this application comes to City Council. Discussion was had whether to move forward, table, or deny. The applicant did not attend the meeting so the board ultimately felt they needed to answer questions. A motion was made by Commissioner Basalone and seconded by Commissioner Hoaglund to table the item until the applicant can 1) attend a future meeting and 2) pursue shared parking options with their neighbors.

ALL AYES WITH COMMISSIONER SIMISON ABSTAINING.

**8. MDC Project Updates [Squyres]**

Squyres updated the board on Destination: Downtown; the Hunter Lateral issues regarding the COMPASS/VRT property; the Auditorium District; and Union 93.

**9. Discussion Item: Counsel’s Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**10. Discussion Item: Administrator’s Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres reminded the board about the budget amendment hearing at the next meeting.

**11. Discussion Item: Chairman’s Report**

Commissioner Winder offered early birthday wishes to Squyres.

**12. Public Comment**

No public comment.

**13. Adjourn the Meeting [Winder]:**

A motion was made by Commissioner Simison and seconded by Commissioner Mueller to adjourn the meeting.

ALL AYES.

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Dave Winder, Chairman