



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, August 13, 2025, 7:30AM
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Winder]:

At 7:30AM, Vice Chairman Mueller called the meeting to order.

2. Roll-call Attendance [Winder]:

O	Dave Winder – Chairman	X	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	X	Doug Taylor – Member
X	Steve Vlassek– Secretary/Treasurer	O	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		O	Brad Hoaglund – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. Action Item: Confirm the Agenda [Winder]:

A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to confirm the agenda.

ALL AYES.

4. Action Item: Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the July 23, 2025 Regular Meeting**
- b. Approve July 2025 Administrator’s Report**

A motion was made by Commissioner Fitzgerald and seconded by Commissioner Basalone to approve the consent agenda.

ALL AYES.

5. Action Item: Consideration and possible action on the proposed FY2026 budget. Approval of the scheduling of the public hearing to August 27, 2025 [Squyres]

Squyres provided an overview of the proposed FY26 budget. A motion was made by Commissioner Vlassek and seconded by Commissioner Fitzgerald to approve the draft budget for publication and for the scheduling of the public hearing on August 27, 2025.

ALL AYES.

6. Action Item: Consideration of approval of the reimbursement request #4 by MKA, LLC for the Main and Bower Street improvements and corresponding resolution 25-013 [Squyres]

Squyres introduced the topic. A motion was made by Commissioner Basalone and seconded by Commissioner Fitzgerald to approve the reimbursement to MKA, LLC in the amount of \$22,334.07.

ALL AYES.

7. MDC Project Updates [Squyres]

Squyres provided an update on Union 93; Destination: Downtown; and the forthcoming façade improvement meeting.

8. Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.

There was no executive session.

9. Discussion Item: City Council Liaison Report [Taylor/Simison]: Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.

Commissioner Taylor discussed the upcoming work-session for Destination: Downtown; the new ballot levy that was approved by Council; and the City's annual budget.

10. Discussion Item: Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

11. Discussion Item: Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

12. Discussion Item: Chairman's Report

No report.

13. Public Comment

Sean Evans discussed upcoming downtown events. Lori Jones discussed the Meridian Food Bank expansion.

14. Adjourn the Meeting [Winder]:

At 8:02AM, a motion was made by Commissioner Fitzgerald and seconded by Commissioner Vlassek to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman