



**MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Wednesday, October 22, 2025, 4:00PM  
Meridian City Hall, City Council Conference Room  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Winder]:**

At 4:00PM, Vice Chairman Mueller called the meeting to order.

**2. Roll-call Attendance [Winder]:**

O	Dave Winder – Chairman	X	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	X	Doug Taylor – Member
X	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglund – Member
		X	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

**ACTION AND DISCUSSION ITEMS**

**3. Action Item: Confirm the Agenda [Winder]:**

A motion was made by Commissioner McCarvel and seconded by Commissioner Basalone to confirm the agenda with the removal of Item #7.

ALL AYES.

**4. Action Item: Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the September 24, 2025 Regular Meeting**
- b. Approve September 2025 Administrator’s Report**

A motion was made by Commissioner Vlassek and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

**5. Action Item: Consideration of the Committee's recommendation to the City of Meridian regarding the alternative parking request for Rose Sellars at 914 East Second Street [Committee/Rose Sellars]**

Ms. Sellars presented to the board. The committee discussed their recommendation. A motion was made by Commissioner Vlassek and seconded by Commissioner Hoaglund to recommend approval to the City of Meridian of the alternative parking request.

ALL AYES.

**6. Action Item: Consideration of an Owner Participation Agreement for Promenade Cottages and corresponding resolution 25-017 [Lakey]**

Counsel Lakey reviewed the agreement with the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the owner participation agreement with the revised completion date of October 31, 2026 for the first phase.

**7. Action Item: Consideration of the Committee's recommendation for a façade improvement grant application for William Nice at 916 North Main Street [Committee/William Nice]**

This item was removed.

**8. Action Item: Consideration of approval of the FY2026 Scope of Work with PC Maintenance for the COMPASS/VRT parking lot and corresponding resolution 25-024 [Squyres]**

Squyres presented the scope of work. A motion was made by Commissioner Hoaglund and seconded by Commissioner Taylor to approve the FY26 scope of work.

ALL AYES.

**9. Action Item: Consideration of approval of the notice of Owner Participation Agreement termination for Union 93, LLC [Lakey]**

Counsel Lakey presented the termination document to the board. A motion was made by Commissioner Vlassek and seconded by Commissioner Basalone to approve the termination of the OPA.

ALL AYES.

**10. MDC Project Updates [Squyres]**

Squyres provided updates on Union 93; the COMPASS/VRT parking lot; Destination: Downtown; the Façade Improvement program; the meeting with VRT re: bus parking; and Nine Mile.

**11. Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.**

No executive session.

**12. Discussion Item: City Council Liaison Report [Taylor/Simison]:** Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.

No report.

**13. Discussion Item: Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**14. Discussion Item: Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**15. Discussion Item: Chairman's Report**

No report.

**16. Public Comment**

No public comment.

**17. Adjourn the Meeting [Winder]:**

At 4:36PM, a motion was made by Commissioner Fitzgerald and seconded by Commissioner Hoaglun to adjourn the meeting.

ALL AYES.

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**Dave Winder, Chairman**